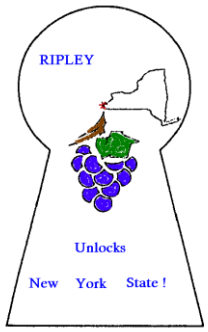
RYLEIGH ENTERLINE
TOWN CLERK/TAX COLLECTOR

REGISTRAR OF VITAL STATISTICS
MARRIAGE OFFICER
RECORDS MANAGEMENT OFFICER
FREEDOM OF INFORMATION OFFICER
NOTARY PUBLIC
WATER/SEWER BILL COLLECTOR



RIPLEY TOWN CLERK'S OFFICE
14 NORTH STATE ST
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RIPLEY, NY 14775
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OFFICE OF THE TOWN CLERK
TOWN OF RIPLEY
APPLICATION TO OBTAIN A COPY OF A GENEALOGY COPY

Fee: $22.00 Per Copy or "No Record Report" if no record is on file after a complete search is done.

Payable by Credit/Debit Card (3% fee)/Personal Check/ Cash

Genealogy Records are uncertified copies or a 'No Record Report' of information from records of birth, death and marriages and may be provided for genealogical research purposes subject to the following provisions:

- **Birth Records** – must be on file for at least **75 years** and the person whose name is on the birth record is known to be deceased.
- **Death Records** – must be on file for at least **50 years**
- **Marriage Records** – must be on file for at least **50 years** and both spouses listed on the marriage record are known to be deceased.

*Birth and Marriage Records may also require proof that the person(s) named in the search are deceased.

Time Period Waiver – The time periods are waived only if the applicant is a direct-line descendant (i.e. – the child, grandchild, great grandchild) and provides documentation of direct-line decent. The direct-line descendant applicant must provide the following:

- Proof of their relationship to the person whose record they are requesting.
- Proof of the death of the person whose birth certificate they are requesting.
- Proof of the death of both spouses whose marriage certificate they are requesting.

Fee: $22.00 ***per*** search for ***each name*** and ***each type*** of record requested and includes one (1) uncertified copy ***or*** No Record Report.