

APPLICATION FOR PUBLIC ACCESS TO RECORDS

UNDER THE FREEDOM OF INFORMATION ACT

TO: RECORDS ACCESS OFFICER:

I herby request to [] review, [] have copies made, or [] have copies emailed of the following:

I understand that all hard copies made are .25 cents each and will be paid for before another request is processed.

Signature

Date

Mailing Address

UNDER THE FREEDOM OF INFORMATION ACT YOU WILL RECEIVE A REPLY WITHIN 5 DAYS AS TO WHEN
THE ABOVE REQUEST CAN BE MET

2024-39. RESOLUTION Freedom of Information

Whereas, it is important to treat all persons the same when requesting official information from the Town and the Freedom of Information Law protects the rights of all,

Therefore, be it resolved that the Town Board instructs all employees, officials and volunteers to provide only information using the Freedom of Information Regulations through the Records Management Officer.

Furthermore, the Records Management Officer shall follow the Freedom of Information Regulations as stated in the Freedom of Information law and as amended by Town Resolution 49-2012.

Ryleigh Enterline

Town of Ripley, Town Clerk

Cost_____

Date_____